



Penobscot County

JOB POSTING

FACILITIES

Job Title: Custodian	Hours: Full Time (40 hours)
Department: Facilities	FLSA Status: Non-exempt (hourly)
Reports to: Maintenance Director	Approved By: Maintenance Director
Pay Scale: \$14.03 – \$17.69 per hour	Date: May 20, 2020

POSTING DATE: May 20, 2020

CLOSING DATE: June 9, 2020 (close of business 4:30 p.m.)

HOW TO APPLY: Submit application to:

Erika Honey, Human Relations Director,

97 Hammond Street, Bangor, ME 04401

Applications can be found at: <https://www.penobscot-county.net/employment> or the Treasurer's Office located on the 1st floor of the County Administration Building, 97 Hammond Street, Bangor

Job Summary:

Under the general supervision of the Facilities Director and Maintenance Supervisor, the primary function of this position is to perform all housekeeping and cleaning duties within the Penobscot County Buildings complex at 97 Hammond Street, Bangor, Maine.

Essential Duties/Responsibilities:

- Vacuum, sweep, wash/mop and shampoo floors;
- Emptying and cleaning wastebaskets;
- Hygienic cleaning, stocking paper goods and soap
- Cleaning Restrooms and shower areas;
- Stripping and waxing floors;
- Washing door glass, interior windows, and glass walls;
- Performs the proper handling of cleaning chemicals with adherence to SDS guidelines and warnings;

- Dusting and waxing furniture, woodwork, handrails, windowsills, blinds;
- Interacts with the public and co-workers in a positive and professional manner.
- All other related duties as requested

Knowledge/Skills/Experience required:

High School diploma or equivalent required, 5 years related experience is required.

Scheduled Hours:

The position is a 40 hour work week Monday through Friday, 3 pm - 11pm.

Work Environment and Physical Demands:

This job is primarily indoors. Frequent walking, carrying, pushing, pulling, bending, and standing and continued movement during working hours. Frequent lifting, pushing, pulling of up to 40 lbs., Occasional pushing, pulling of up to 75 lbs. (with assistance of cart).

Penobscot County provides equal opportunity to all qualified employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.