

# **Penobscot County Sheriff's Office**

85 Hammond St. Bangor, ME 04401 207-947-4585

Troy J. Morton Sheriff William R. Birch Chief Deputy

# JOB POSTING CORRECTIONS OFFICER – Full and Part-Time

Job Title: Corrections Officer	Hours: Part-Time and Full-Time
	FLSA Status: Non-exempt (hourly)
<b>Department</b> : Sheriff's Office - Corrections	<b>Payscale:</b> \$17.71 - \$21.08 (full-time)
	\$16.00 (part-time)

**POSTING DATE:** August 10, 2020

CLOSING DATE: August 24, 2020 (close of business 4:30 p.m.)

**HOW TO APPLY:** You may pick up an application in person at 97 Hammond Street, Bangor ME, Human Relations Office or on our website at http://www.penobscot-sheriff.net/

Completed application must be submitted by August 24, 2020 close of business to:

Penobscot County Attn: Human Relations 97 Hammond Street Bangor, ME 04401

The Penobscot County Sheriff's Office is seeking Full-Time and Part-Time Correction Officers. You must be 19 years old, possess a high school diploma or G.E.D, and meet all criteria listed in the application packet and the entrance standards for the Basic Corrections Training Program located on the Maine Criminal Justice Academy's website. Applicant must be able to attend eight (8), paid, 40-hour weeks of orientation/training. Application packets are available 8 to 4:30 M-F at the Penobscot County Commissioner's Office, 97 Hammond St., Bangor, ME 04401 or, on our website.

#### **Benefits**

Penobscot County offers health, dental, life & AD&D and vision insurance for its **full-time** employees as well as paid holidays, sick leave, and vacation (pay based on length of service). Flexible spending accounts for health and dependent care, cancer, short-term/long term disability plans. Employees are eligible to become members of the State Employees Credit Union and have access to an employee gym. Penobscot County participates in the Maine State Retirement System and offers a 457(b) program.

#### Summary

This is an investigative and protective services work whether full time or part time or in reserve capacity, involving custody, security, discipline, and rehabilitation of persons committed to a correctional facility. Work includes monitoring inmate behavior, directing and overseeing inmate activities, enforcing inmate discipline, and preparing incident reports. Work is performed under general supervision.

### **Minimum Qualifications:**

- 1. Minimum 19 years of age.
- 2. High School Diploma/G.E.D.
- 3. Able to be successfully trained and certified as a Corrections Officer by the Maine Criminal Justice Academy.

## **Requirements:**

- 1. Successfully pass a full personal, criminal, and motor vehicle background check.
- 2. Successfully complete physical assessment based on the Departmental Functional Job Description
- 3. Successfully complete a Polygraph
- 4. Successfully pass pre-employment drug screening

Penobscot County is an EEOC employer